Some Guidelines for Successful Project Management

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In most organizations the process of maintaining normal operations to meet the corporate objectives is the primary responsibility of the functional management. This includes the activities associated with improving effectiveness on a day-to-day basis through continuous improvement, seeking always to be better at the way the essential work is carried out. You recognize this is the traditional way to get things done because it is dependent on the habits and working practices generated by experience. The project provides the organization with an alternative way of achieving results where the work to be done is likely to cross functional boundaries. It involves people in different parts or divisions of an organization, even different sites in the same or different countries. This allows you to use the most appropriate skills, gathered into a coordinated work unit, to achieve results that would be difficult to accomplish in one department. The idea is not new, since most large pieces of work such as construction activities have always required a diverse range of particular skills. These skills are not within the capability of one individual. The rapid advance of modern technology has created an enormous group of specialists/each with experience and extensive knowledge needed for the work. Even the smallest project today may call for this experience and knowledge from technologists, engineers, scientists/finance specialists, marketers, sales people and others. Your job as the project manager is to obtain the services of these specialists, from wherever they work in the organization, to achieve a successful outcome. The project is a powerful mechanism for achieving that success. The project is therefore something special by its nature and is perceived as being an activity outside normal operations. In this paper present a systematic approach for project management, role of project managers, customers, sponsors and some guidelines and checklist for project managers.

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